

**TENDER FOR PROCUREMENT OF MONITOR
AT INDIAN MARITIME UNIVERSITY- MUMBAI PORT CAMPUS**



**TENDER No: IMU-MPC/PUR/2019/323
Issue Date: 24th May, 2019**

Issued To,

Tender Document	The tender document can be downloaded from the website www.imumumbaiport.ac.in There is no tender fee
EMD Amount	Rs. 20,000/- should be drawn in the form of Demand Draft / Pay Order in favour of "Indian Maritime University, Mumbai Port Campus" payable at Mumbai
Issue of Tender Document	1000 Hrs on 24th May, 2019 till 1430 Hrs on 12th June, 2019
Last Date and Time of submission of the Tender	1430 hrs on 12th June, 2019
Date and Time of opening of the Technical Bids	1500 Hrs on 12th June, 2019 , IMU Mumbai Port Campus
Date and Time of opening of the Technical Bids	1500 Hrs on 13th June, 2019 , IMU Mumbai Port Campus

All bidders are requested to visit IMU Mumbai Campus website: www.imumumbaiport.ac.in for regular updates.

Tender Notice Inviting Quotation for Procurement of 27inch Monitor

IMU, MPC invites sealed quotations from reputed Companies / authorized suppliers for procurement of 27 inch Monitor. The interested Company/ authorized suppliers may submit their technical and financial bid documents in prescribed format in separate sealed cover. Details of Specification of Monitor are as follows:-

Sl. No	Name of Item	Specifications	Approx. Quantity
01	Monitor	Screen Size – 27inch (67.5 cm-69.5cm), IPS Panel, Aspect Ratio – 16:9 Antiglare Screen, Inbuilt Speaker Screen Resolution – 1920 x 1080 (full HD)	30

Intending eligible bidders may obtain Bid document free of cost from our web-site <http://www.imumumbaiport.ac.in>.

Technical & Financial documents sealed in separate covers and marked with Technical/Financial must be delivered to the Deputy Registrar, Indian Maritime University, Mumbai Port Campus, Hay Bunder Road, Mumbai - 400033 before 12.06.2019 till 1430 hrs. All sealed quotations received till then will be opened on the same day, in the conference room at 1500 hrs.

Deputy Registrar

**TENDER DOCUMENTS FOR PROCUREMENT OF MONITOR FOR THE
OFFICE OF IMU, MPC**

1. Sealed tenders are invited from reputed Companies / authorized suppliers for procurement of Monitor. The interested Company/ Supplier/Agency may submit their technical and financial bid documents in prescribed format in separate sealed cover. Details of Specification of Monitor are as follows:-

Item	Specifications	Recommended Brand	Quantity
Monitor	Screen Size – 27 inch (67.5 cm-69.5cm), IPS Panel, Aspect Ratio – 16:9, Antiglare Screen, Inbuilt Speaker Screen Resolution – 1920 x 1080 (full HD)	IBM, HP, Acer, Dell, Asus, Samsung, Lenovo, LG, Benq etc.	30

2. Delivery Place:

Bidder will supply and deliver the materials in requisite number at the office of **Indian Maritime University, Mumbai Port Campus, Hay Bunder Road, Mumbai – 400033.**

3. Bid Price:

All duties, taxes and other levies including the transportation expenses are payable by the Supplier/Agencies/Company under the contract and shall be included in total price.

Each bidder shall submit only one quotation in the format supplied. Bidder submitting more than one quotation for the same package will not be entertained. All the columns and requisite information's must be filled in the supplies Format.

4. Submission of Quotations/Bid:

a) Each bidder should submit sealed quotations (in two separate part i.e. Technical (Part – I) and Financial (Part – II) in separate sealed envelopes.

b) The following documents will form the Technical part (Part –I) of the bid (Photo copy duly self-attested to be compulsorily enclosed)

1. Certificate in support of company/ authorized dealer
2. Registration certificate of GST

c) The Financial part (Part – II) of the bid shall consists of only Rate/Price on the company's /Firm's letter pad. All the column and requisite information must be filled in the prescribed format. Bidder must quote the item wise.

5. Validity Quotation:

Quotation shall remain valid for a period not less than 90 days after the deadline date specified for submission.

6. Evaluation of Quotations:

The purchaser will evaluate and compare quotations determined to be substantially responsive i.e.

- a) Are properly signed;&
- b) Confirm to terms, conditions, specifications and qualifications and qualifications conditions.

7. Award of Contract:

The purchaser will award the contract to the bidder whose quotations has been determined to be substantially responsive, and who has offered the lowest evaluated quoted price.

7.1 Notwithstanding the above, the purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.

7.2 The bidder whose bid is accepted will be notified of the award of contract by the purchaser. The terms of the accepted offer shall be incorporated in the supply order. The validity period may be extended by the purchaser by another 15 day in exceptional cases.

8. General Instruction:

1. You are requested to send your offer during working hours on or before **1430 Hrs of the 12.06.2019** in the prescribed format (enclosed herewith) in sealed envelopes in form of Technical – (Part – I) and Financial (part – II) bids /quotations to the Deputy Registrar, Indian Maritime University-MPC, Hay Bunder Road, Mumbai-400033. Sealed quotations received till then will be opened in the office on the same day i.e. on 12.06.2019 at **1500 HRS**.
2. IMU, MPC reserves the right to proponed/postponed/cancelled the bid. Payment shall be made after the supply and submission of bills which will be subject to satisfactory supply (certified by the committee constituted for the purpose).
3. Quotation may be submitted on the printed letter head of the bidder in the prescribed format supplied.
4. No payment will be made for any damage of goods supplied
5. The items are to be supplied within 10 days of work order. A penalty of Rs.1000/- per day will be charge for each day from 11th day.

We look forward to receiving your quotations and thank you for your interest in this project.

Deputy Registrar,
Indian Maritime University,
Mumbai Port Campus,
Hay Bunder Road, Mumbai-400033.

**FORMAT OF FINANCIAL BID
(Part - II)**

Quotation for Purchase of Monitor

Sl. No.	Name of Item	Features & Specification	Brand	Qty.	Rate Per Unit (Rs.)
1.	Monitor	Screen Size – 27 inch (67.5 cm-69.5cm), IPS Panel, Aspect Ratio – 16:9, Antiglare Screen, Inbuilt Speaker Screen Resolution – 1920 x 1080 (full HD)		30 Nos.	
	Total Amount in figure				
	Total Amount in word				

The quoted amount is exclusive of GST rates. The bidder must note that GST shall be applicable extra as prevalent under the rules during the month of purchases of Monitor at IMU MPC.

(Signature of Bidder with Seal)

Name:

Designation:

Address:

ContactNo.:

Date: