

**TENDER FOR PROVIDING LAUNDRY SERVICES
AT INDIAN MARITIME UNIVERSITY- MUMBAI PORT CAMPUS**



**TENDER No: IMU-MPC/PUR/Laundry/2022/25(A)
Issue Date: 24.06.2022**

Issued To,

Tender Document	The tender document can be downloaded from the website www.imumumbaiport.ac.in & www.imu.edu.in There is no tender fee
Estimate Contract Value	Rs.12,06,300/-
EMD Amount	NIL
Issue of Tender Document	1000 Hrs on 24.06.2022 till 1430 Hrs on 08.07.2022
Last Date and Time of submission of the Tender	1430 hrs on 08.07.2022
Date and Time of opening of the Technical Bids	1500 Hrs on 08.07.2022 , IMU Mumbai Port Campus

भारतीय समुद्री विश्वविद्यालय, मुंबई पोर्ट परिसर
Indian Maritime University Mumbai Port Campus
(केन्द्रीय विश्वविद्यालय, भारत सरकार)
(A Central University, Government of India)

All bidders are requested to visit IMU Mumbai Campus website:
www.imumumbaiport.ac.in & www.imu.edu.in for regular updates.

INDEX

Sl. No.	Description	Page No.
1.	Introduction	3
2.	Contract Period	3
3.	Scope of Work	3
4.	Pre-Qualification Criteria	4
5.	General Instruction	4-5
6.	Security Deposit	6
7.	Submission of Bill	6
8.	Liquidated Damages Clause	6
9.	Validity	6
10.	Jurisdiction	6
11.	Settlement of Dispute/Arbitration	6
12.	Penalty	7
13.	Evaluation of Bid	7-8
14.	Annexure – I (Clothes Collection Format)	9
15.	Annexure – I to Annexure – VI	10-16
16.	PRICE BID	17

भारतीय समुद्री विश्वविद्यालय, मुंबई पोर्ट परिसर
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(A Central University, Government of India)
है बंदर रोड, मुंबई/HAY BUNDER ROAD, MUMBAI-400033.

TENDER DOCUMENT FOR PROVIDING LAUNDRY SERVICES AT IMU-MPC

1. Introduction:

Sealed Tenders are invited by the Deputy Registrar (Admin.) Indian Maritime University, Mumbai Port Campus, Hay Bunder Road, Mumbai – 400 033 for and on behalf of Indian Maritime University for **PROVIDING LAUNDRY SERVICES** at Indian Maritime University, Mumbai Port Campus.

2. Contract Period:

Quoted rates must be valid for One year the date of issue of work order. The contract will be initially for a period of one year, extendable by another two year, subject to the satisfactory performance of the Outsourcing Agency at the same rate, terms and conditions and at the sole discretion of IMU- Mumbai Port Campus.

3. SCOPE OF WORK:

3.1. The successful contractor to put up laundry collection distribution stall at the place designated by IMU inside the IMU-MPC Campus. This stall to be manned by the personnel from laundry service provider from 05.30pm to 07.30 pm **twice in a week on Wednesday and Saturday**. Penalty up to Rs. 1000/- may be charged for any deviation as approved by competent authority IMU, Mumbai Port Campus.

3.2. The contractor to maintain the sheet of distribution and collection on a monthly basis as per format below. The scale of clothing is as below:

Sr. No.	Items	To collect the clothes per month
1.	Terry-cot Shirts – Half/full sleeves	8 Nos.
2.	Terry-cot half pant	4 Nos.
3.	Terry-cot trousers	4 Nos.
4.	Sport T-shirts	4 Nos.
5.	Sport Shorts	4 Nos.
6.	Boiler Suit	2 Nos.
7.	Track Suit	2 Nos.
8.	Bed Sheets (Coloured)	4 Nos.
9.	White Bed Sheet	4 Nos.
10.	Pillow Cover	4 Nos.
11.	Curtain	1 Nos.
12.	Face Towel	4 Nos.
13.	Towel Full Size	4 Nos.
14.	Mosquito Net	Once in Year
15.	Turban of Sikh cadets	4 Nos.

3.3. Washed & ironed clothes are subject to inspection by the authority at the time of delivery at our site.

3.4. In addition to the above, laundry services for civilian clothing of cadets/students/staff to be provided. The charges for such laundry services to be collected directly from respective users. The rates for the civilian clothes to be quoted separately as mentioned in Price Bid Section "B".

4. PRE-QUALIFICATION CRITERIA:

- 4.1. The bidder should not have been blacklisted by the Dept/Ministries of the Govt. of India/PSUs/Corporate Sectors/Educational Institutions/any other reputed organizations. (Note: Duly filled format as given in the Annexure – V, has to be submitted by the bidder).
- 4.2. The bidder should have satisfactorily completed similar laundry service works of values as listed below during the last 5 years.
 - 4.2.1. Three-laundry service works each costing not less than 80% of the present estimated cost Rs.12,06,300/- and serving a strength not less than 100 persons in Universities/Institutes/Colleges/ PSU/Corporate Sector. **(or)**
 - 4.2.2. Two laundry service works each costing not less than 60% of the present estimated cost 12,06,300/- and serving a strength not less than 200 persons in Universities/Institutes/Colleges/ PSU/Corporate Sector; **(or)**
 - 4.2.3. One Laundry service work each costing not less than 40% of the present estimated cost 12,06,300/- and serving a strength not less than 250 persons in Universities/Institutes/Colleges/ PSU/Corporate Sector.(Mode of proof: copy of purchase order/contract agreement proving "Award of Work"/Copy of completion certificate/Final Invoice. Letter indicating return of Security Deposit for proving satisfactory "Completion of Work" to be submitted cost work must be included in the work order/agreement/completion certificate).
- 4.3. The average annual turnover in the business of laundry should not be less than Rs.4 lacs during the preceding five financial years each. (Mode of proof: copy of Profit and loss account of the company for each of the 3 years ending 31st March 2021 authenticated by a Chartered Accountant.)
- 4.4. Self-declaration on letter head having facilities. (As per Annexure – VI), duly filled to be submitted.
- 4.5. Proof of IT return for last 3 years ending **31st March 2021**.
- 4.6. The bidder should submit copies of the Certificate of Registration, Permanent Account Number or otherwise the offer will be summarily rejected.
- 4.7. Bids should be forwarded by Bidders under their original memo/letter pad inter-alia furnishing details like GST Number, Bank address with EFT Account if applicable, etc. and complete postal and e-mail address of their office.

5. GENERAL INSTRUCTION:-

- 5.1. Tender Documents: The Tender document can be downloaded from the IMU website **www.imu.edu.in** and **imumumbaiport.ac.in**.

5.2. Submission:

- 5.2.1. The Tender shall be submitted in tender box which will be placed at the Main Gate, addressed to THE DIRECTOR, INDIAN MARITIME UNIVERSITY, MUMBAI PORT CAMPUS, HAY BUNDER ROAD, MUMBAI-400033 up to date mentioned in Cover Page.
भारतीय समुद्री विश्वविद्यालय, मुंबई पोर्ट परिसर
Indian Maritime University Mumbai Port Campus
(केंद्रीय विश्वविद्यालय, भारत सरकार)
(A Central University, mentioned in Cover Page.)
हे बंदर रोड, मुंबई, HAY BUNDER ROAD, MUMBAI-400033.

5.2.2. The tenderer's shall seal the Technical-Bid and Price-Bid in separate envelopes (Cover-1 and Cover-2) duly marking the envelopes as "Cover-1- Technical Bid" and "Cover-2 – Price Bid". The two envelopes along with the covering letter, Power of Attorney, if any shall then be sealed in an outer envelope. The envelope shall contain the following:

5.2.2.1. Outer Envelope

- 5.2.2.1.1. Covering Letter;
- 5.2.2.1.2. Sealed Cover – 1; and
- 5.2.2.1.3. Sealed Cover – 2

5.2.2.2. Cover-1 – Technical Bid

- 5.2.2.2.1. Duly filled in Tender-Document with relevant details and complete in all respects. (Except price bid)
- 5.2.2.2.2. Pre-qualification documents.
- 5.2.2.2.3. Copy of Registration Certificate of IT, PAN, GST.
- 5.2.2.2.4. Proof of average annual turnover.
- 5.2.2.2.5. Annexure – II (Form of Tender)
- 5.2.2.2.6. Annexure – III (Proforma Affidavit)
- 5.2.2.2.7. Annexure – VII (Mandate Form)

5.2.2.3. Cover –2 – Price Bid

- 5.2.2.3.1. PRICE BID/COVER duly filled in (both in figures and words).

- 5.3. The IMU, in exceptional circumstances, and at its sole discretion, may extend the tender due date by issuing a corrigendum.
- 5.4. The tenders will be opened in the presence of the representatives of the tenderers who choose to attend the tender opening (The maximum number of representatives attending the technical bid opening to be limited to 01 person).
- 5.5. Due to the present pandemic situation, the opening aspect of the tenders is also carried out through Video Conferencing.
- 5.6. The offer will remain valid for a period of 120 days from the date of opening of tender. If required, the validity shall be extended for further period by mutual consent.
- 5.7. IMU reserves the right to cancel or withdraw the tender any time. IMU also reserves the right to reject any or all tenders without assigning any reason.

- 6. **Security Deposit** : The successful bidder shall within 07 days from the date of receipt of award letter, deposit with Indian Maritime University, Mumbai Port Campus a sum equal to 03% of the value of the accepted tender, in the form of Demand Draft from any Nationalized bank, failing which Indian Maritime University – Mumbai Port Campus may at its discretion cancel the award letter and forfeit the earnest money deposit furnished along-with the tender. The security deposit amount of 03% of the contract value so deposited will be refunded within 30 days from the date of completion of contract per tender document.

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7. **Submission of bills :** The Laundry Contractor should submit the following documents at the time of submission of bill/s to the office of IMU – Mumbai Port Campus, Hay Bunder Road, Mumbai-400033:
 - i) Bill/s in duplicate on monthly basis.
 - ii) Acquaintance signed by each cadet/staff duly certified by designated officer.
8. **Liquidated Damages Clause:** Any damage or loss of clothes/uniform during Laundry Services, the fresh purchase of clothes/ uniform will be made by IMU – Mumbai Port Campus and the cost of the same will be charged and debited from the due payment of Contractor's bill.
9. IMU, Mumbai Port Campus reserves the right of accepting the whole or any part of the tender or the portion of the quantity offered and the tenderer shall supply the same at the quoted price without assigning any reason whatsoever.
10. Offer must be submitted in accordance with the instructions as per Terms and Conditions of the Tender.
11. **Validity:** The Offer must remain valid and open for acceptance for 120 days from the date of opening of "**Price Bid**". Tender with a validity of less than the specified period are liable for rejection without any further reference to the tenderer.
12. **Jurisdiction:-** The Court of Mumbai in the State of Maharashtra only will have the jurisdiction to deal with and decide any legal matters or disputes what-so-ever arising out of this tender.
13. **Settlement of Disputes/Arbitration:** It is incumbent upon the contractor/transporter to avoid litigation and disputes during the course of execution. However, if such disputes take place between the contractor and the department, effort shall be made first to settle the disputes at IMU, Mumbai Port Campus level. The contractor shall make request in writing to the Director, IMU, Mumbai Port Campus, for settlement of such disputes/claim within 30 (thirty) days of arising of the cause of dispute/claim, failing which no disputes/claims of the contractor shall be entertained by the IMU, Mumbai Port Campus. If differences still persist, the settlement of the dispute may be sought in the Court of Law in Mumbai.
14. Bidder who does not comply with the terms and conditions of this schedule are liable for rejection without any further reference.
15. Estimated value of the work is Rs.12,06,300/-
16. The premises of the bidders can be inspected anytime by the designated Indian Maritime University, Mumbai Port Campus officials.
17. The information furnished by the bidder in Cover - I in the prescribed format supplied by the IMU-Mumbai Port Campus will form the basis for the evaluation. In exceptional cases Indian Maritime University, Mumbai Port Campus or his representative reserves the right to obtain the additional documents / clarifications from any of the bidder without vitiating the tendering process. If, in the opinion of the Indian Maritime University, Mumbai Port Campus, information and documents supplied in support of the tender do not indicate meeting the requirements of the tender specifications, the tender may be declared as non-responsive and may be rejected by the Indian Maritime University, Mumbai Port Campus.
18. Upon receipt of the Purchase Order by the Contractor, he shall prepare two sets of the Agreement as per Annexure - IV of the tender documents at the earliest without any delay and complete all the formalities and submit same to Indian

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(A Central University, Government of India)

हे बंदर रोड, मुंबई/HAY BUNDER ROAD, MUMBAI-400033

Maritime University, Mumbai Port Campus duly executed on stamp paper for value of Rs.100/- (Rupees One Hundred only) within 07 days from the date of receipt of Purchase Order. The agreement should be submitted by the contractor along with the required security deposit. One set of the agreement will be returned to the Contractor after the signature of authorized signatory of Indian Maritime University, Mumbai Port Campus. Cost of the agreement should be borne by the successful bidder. The successful tenderer shall enter into an agreement / a Contract covering the entire scope of services with IMU within one week from the date of award of the work.

19. Penalty: The Contractor will be charged penalty for lapses in services as below:

Sr. No.	Description	Penalty	Imposing & Condoning Authority
1.	Not opening the laundry stall on designated days.	Up to Rs.1000/- pr each instance	Deputy Registrar
2.	Damaged/ Burnt Uniform/ Clothes of cadets	Cost of Uniform	Hostel In-charge
3.	Loss of Uniforms/ Clothes of cadets (item not returned within one week of designated return date)	Cost of Uniform	Hostel In-charge
4.	Damaged/ Loss of civilian clothes/ Hostel property	(i) The issue w.r.t. damaged/ lost of civilian clothes to be resolved by respective students/ staff/ cadets with the vendor. (ii) Cost of hostel property	Hostel Warden

20. Evaluation of Bids:

20.1. Technical Bid Evaluation: The Bid submitted will be evaluated based on the details of technical qualification submitted by the bidder under Cover I in the prescribed formats to ascertain whether the bidders qualify. The Cover II (Price Bid) of only those firms which technically qualify as per the documents in Cover I will be opened. In exceptional cases IMU- MPC or his representative reserves the right to obtain any clarifications from any of the bidder without vitiating the tendering process.

20.2. Financial Bid Evaluation: The bidder is required to submit their bids for:-

20.2.1. Section A (Cadets Uniform)

20.2.2. Section B (Civilian Cloths)

Total cost including the "Section-A" and Average of "Section-B" will be taken for comparison among the bidders for evaluation

bidder who quoted the lowest total cost (excluding GST) will be awarded the work. However, mere quoting of low rates alone will not confer any right to such bidders seeking acceptance. In case the Price bid of more than one agency is same, as L-1, then IMU MPC will decide the L1 based on highest turnover and past performance.

20.2.3. Quoting unworkable rates will not be considered and is liable to be rejected. If the committee decides the rate as unworkable, the service provider will be asked to give write-up about justification as to how it will be able to fulfill its entire obligation with the quoted service charge. If the committee decides that the justification is not workable enough w.r.t quality and effective execution of the contract, the bid will be rejected. The decision of the Committee in this regard will be final and no further correspondence will be entertained.

20.2.4. In case of any changes in GST rate or any other statutory obligation resulting in generation of extra profit by the service provider, the same has to be passed on to IMU- MPC.

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Monthly Format

Summary of Cadets Clothes Given For Laundry On _____

Sl. no	Cadet Name	Ship No.	Types Clothes															Cadets signature
			TC Shirt Half/Full	TC Half Pant	TC Trouser	Sports		Boiler Suit	Track Suit	Bed Sheets (colour)	White Bed Sheets	Pillow Cover	Curtain	Face Towel	Towel Full Size	Mosquito Net	Turban of Sikh cadets	
						T-shirt	Short											
			8 Nos.	4 Nos.	4 Nos.	4 Nos.	4 Nos.	2 Nos.	2 Nos.	4 Nos.	4 Nos.	1 Nos.	4 Nos.	4 Nos.	Once in Year	4 Nos.		
1																		
2																		
3																		
4																		
5																		

NOTE:- 1) WTC - White Terri Cotton.

2) *Maximum Quantity of Clothes for Each Category Can Be Given By Any Cadet in A Particular Month.

1. The contractor to collect the laundry as per the scale for each cadet's as stipulated by IMU-MPC.
2. The laundry collected to be washed & ironed and delivered to the cadets through the counter within 4 days.
3. At the time of collection of laundry and individual receipt to be given to the cadets indicating the date and time of delivery of washed & ironed clothes.
4. The two copies slip showing number of clothes collected cadet wise to be noted and signed by cadets.
5. The civil clothes in addition to the above may be given by cadets at their own cost.

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ANNEXURE - II

TENDER FORM

1. NAME OF WORK : **LAUNDRY SERVICES**
2. PERIOD : From 1st April to 31st March 2022
3. NAME OF CONTRACTOR :
4. CONTACT NOS. OFFICE :
- Mobile :
5. ADDRESS FOR :
- CORRESPONDENCE :
- e-mail :
6. PERMANENT ADDRESS :
7. EARNEST MONEY :
8. DEMAND DRAFT :
9. NAME OF BANK :

NOTE: The Tenderer shall put his signature with official seal on all the pages from 1 to 15 of this tender.

**Signature of Contractor
(with Seal)**

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ANNEXURE – III

PROFORMA OF AFFIDAVIT TO BE SUBMITTED WITH PART-I

I,.....partner/legal attorney/ proprietary/
accredited Representative of M/s Solemnly declare
that:-

1. I/We are submitting tender for the work..... against
tender Notice No.....dated:.....
2. Myself or our partners/ Directors do not have any relative working in Indian Maritime
University.
3. All information furnished by me/ us in respect of fulfillment of eligibility criteria and
information given in this Bid is complete, correct and true.
4. All documents/ credential submitted along with this Bid are genuine, authentic, true and
valid.
5. I/We have not been banned or de-listed by Government or Quasi Government or PSU's.
6. We hereby declare that there is no condition in the Price Bid.
7. We hereby authorize Indian Maritime University, Mumbai Port Campus, to seek
references from our banker
8. If any information or document submitted is found to be false/ incorrect, Indian
Maritime University, Mumbai Port Campus. may cancel my Bid and
action as deemed fit may be taken against me/us including termination of the
contract, forfeiture of all dues including Earnest Money and blacklisting of our Firm and
all partners of the firm etc.
9. I/We accept the tender document as received by me/us from office of Indian Maritime
University, Mumbai Port Campus. My/our tender may be rejected, if any tampering is
found in original tender. I/we also undertake that I/We cannot raise any dispute in this
regard.
10. Our GST Number is _____
11. Our Pan Number is _____

.....
Signature of the Tenderer
(with seal)

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ANNEXURE – IV

FORMAT OF AGREEMENT

(To be submitted on stamp paper of Rs.200/-)

IT IS THIS _____ day of _____ 2022 MUTUALLY AGREED between the IMU, Mumbai Port Campus, hereinafter referred to as “the Employer” (which expression shall mean and include their assigns and successors) on the one part AND M/sa company /incorporated under the companies Act, 1956.....having its Registered office at herein after referred to as “the Contractor” (which expression shall mean and include their permitted assigns and successors) on the other part: WHEREAS the Employer is desirous that certain Goods and Services should be provided and certain Works be executed as per tender documents hereinafter called “The Works” and has accepted a Tender by the Contractor for the execution, completion and guarantee of such works.

NOW THIS AGREEMENT WITNESSES as follows:-

1. The following documents shall be deemed to form and be read and construed as part of this agreement, viz.,
 - a) Technical and Financial bids
 - b) Instructions to the Bidders
 - c) Terms and Conditions of contract
 - d) The work specified in the tender documents
 - e) The Annexures` (duly filled)
 - f) The Purchase Order
 - g) Security Deposit
2. In consideration of the payment to be made by the Contractee to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Contractee to execute, complete and guarantee the Works in conformity in all respects with the provisions of the contract.
3. The Contractee hereby covenants to pay the Contractor in consideration of the execution, completion and guarantee of the works the contract price at the times and in the manner prescribed by the Contract.
4. The contract shall be governed by all the conditions as described in the terms and conditions of contract, work mentioned in the tender documents and any other conditions given in the tender documents.

5. This agreement shall be governed by the laws of India and shall be subject to the Jurisdiction of the Courts in Mumbai.

IN WITNESS WHEREOF the parties hereto have caused their respective common seals to be hereunto affixed (or have hereunto set their respective hands and seals) the day and year first above written.

SIGNED AND DELIVERED

On behalf of the Contractor

Signature

Name

Address

Official Seal

Place

Date

On behalf of the Contractor

Witness:

i) Signature

Name:

Address

Place

Date

ii) Signature

Name:

Address

Place

Date

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On behalf of Employer

Signature

Name

Address

Official Seal

Place

Date

On behalf of the Employer

Witness:

i) Signature

Name

Address

Place

Date

i) Signature

Name

Address

Place

Date

ANNEXURE - V

Declaration regarding Blacklisting/Debarring
(On company letter head)

Ref. No.

Date:

To
The Director (In-charge),
Indian Maritime University,
Mumbai Port Campus

Sub.: Declaration regarding Blacklisting/Debarring for taking part in tender.

Dear Sir,

I/We _____ Firm/Contractor/Manufacturer /
Partner(s)/Authorized Distributor/agent of M/s. _____
hereby declare that the firm/company namely M/s. _____ has not
been blacklisted or debarred in the past by Union / State Government or organization from taking
part in Government tenders in India.

Or

I/We _____ Firm/Contractor/Manufacture / Partner(s)/ Authorized
Distributor/Agent of M/s. _____ hereby declare
that the Firm/company namely M/s. _____ was blacklisted or
debarred by Union/State Government or any Organization from taking part in Government
tenders for a period of _____ years w.e.f. _____ to _____. The
period is over on _____ and now the firm/company is entitled to take part in
Government tenders.

In case the above information found false I/we are fully aware that the tender/ contract will be
rejected/cancelled by the Indian Maritime University, Mumbai Port Campus, and EMD/
Performance Security shall be forfeited.

In addition to the above, Indian Maritime University, Mumbai Port Campus shall not be
responsible to pay the bills for any completed / partially completed work.

[Name, Signature & Seal] for and on behalf of M/s. _____

Note: This letter of shall be on the letterhead of the company and shall be signed by a
person competent and having the power of attorney to bind the company/firm.

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ANNEXURE – VI

I, hereby declare that the following facilities are available in my premises for the laundry services.

- i) Automatic Washing Machine/s capable to take required load and quality chemical/detergent for washing.
- ii) Dry Cleaning Machine/s,
- iii) Dryer/s,
- iv) Calender Machine/s,
- v) Steam Iron/s,
- vi) Boiler/s,
- vii) Electric Generator for back up
- viii) Adequate running fresh water storage,
- ix) Experience to Deliver the Laundry clothes to student/Customer hand to hand basis.
- x) Adequate manpower
- xi) Delivery Vehicles

[Name, Signature & Seal] for and on behalf of M/s. _____

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MANDATE FORM**(Account/s Information form)****REAL TIME GROSS SETTLEMENT (RTGS)/ NATIONAL ELECTRONIC TRANSFER (NEFT) / INTRA BANK ACCOUNT TRANSFER FACILITY FOR RECEIVING PAYMENTS FROM IMU.****A. DETAILS OF ACCOUNT HOLDER:**

NAME OF ACCOUNT HOLDERER / FIRM

COMPLETE CONTACT ADDRESS

MOBILE NUMBER / PH NO

E.MAIL:

PAN :

B, BANK ACCOUNT DETAILS:**ACCOUNT NAME** (Name appearing in your Cheque Book)

BRANCH NAME WITH COMPLETE ADDRESS,

TELEPHONE NO

BRANCH CODE

Note: Please attach a Cancelled Cheque along with the account information form.**COMPLETE BANK ACCOUNT NUMBER** (Please note that the Bank Account must be in the name of the Firm as appeared in the bill. In case of other Beneficiaries (Non-vendor) the Account name must be in the name of Applicant)

IFSC CODE

TYPE OF ACCOUNT (SB/CURRENT/CASH CREDIT)

MICR CODE OF BANK

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information I would not hold the IMU responsible.

(.....)

Signature of Beneficiary

Date:

Mandatory for Vendors/suppliers/Contractors etc., Payment:

Certified that the particulars furnished above are correct as per our records.

(Bank's Stamp with Date & Place)

(.....)

Signature of Bank Manager

PRICE BID

PROVIDING LAUNDRY SERVICES to IMU, Mumbai Port Campus, Hay Bunder Road, Mumbai - 400 033.

CADETS UNIFORM (SECTION "A")

Sl. No	Items	Rate per piece (Rs.)
1.	Terry-cot Shirts – Half/full sleeves	
2.	Terry-cot half pant	
3.	Terry-cot trousers	
4.	Gym. Rig. - T-shirts	
5.	Gym. Rig. - Shorts	
6.	Track Suit	
7.	Boiler Suit	
8.	Bed Sheets (Coloured)	
9.	White Bed Sheet	
10.	Pillow Cover	
11.	Curtain	
12.	Towel Full Size	
13.	Face Towel	
14.	Mosquito Net	
15.	Turban of Sikh cadets	
	Total Amount :	
	Total Amount (in word):	

CIVILIAN CLOTHS (SECTION "B")

Sl. No	Items	Rate per piece (Rs.)
1.	Casual/ Formal Shirts	
2.	Denim/ Jeans Pant	
3.	Formal Trousers	
4.	T shirt	
5.	Shorts	
6.	Track Suit	
7.	Bath Towel	
8.	Face Towel	
9.	Turban	
10.	Bed Sheet	
	Total Amount :	
	Total Amount (in word):	

The rates quoted above should be only the unit price (i.e. inclusive of basic price, packing, transportation and any other charges) and exclusive of GST and any cess on GST.

We/I have read the terms & conditions, specifications & quantities of the work and agreed to abide by them. We/I agree to carry out the above work at the rate mentioned against the item.

Place :

Date :

Signature of the Contractor
(with Seal)

भारतीय समुद्री विश्वविद्यालय, मुंबई पोर्ट परिसर
Indian Maritime University Mumbai Port Campus
(केंद्रीय विश्वविद्यालय, भारत सरकार)
(A Central University, Government of India)
हे बंदर रोड, मुंबई/HAY BUNDER ROAD, MUMBAI-400033.