

**INDIAN MARITIME UNIVERSITY**  
(A Central University, Ministry of Ports, Shipping & Waterways, Government of India)  
**Mumbai Port Campus**  
(LBS CAMSAR & MERI)  
**Hay Bunder Road, Sewri, Mumbai 400 033**

Advt. No IMU/MPC/Recruit/C/2022

Date: 04.02.2022

Refer newspaper Advt. No. IMU/MPC/Recruit/C&O/2022 published in Times of India on 16.01.2022 & Website Advt. No IMU/MPC/Recruit/C&O/2022 dated 14.01.2022.

**THE LAST DATE OF SUBMISSION OF APPLICATIONS FOR THE POSTS AT Sr. No. 4 & 5 HAS BEEN EXTENDED UPTO 15.02.2022.**

The details of the posts are as below:

1. Assistant Engineer (Civil) (On Contract) - 01
2. Assistant Engineer (Electrical) (On Contract) - 01

**1. ASSISTANT ENGINEER (CIVIL)**

**Essential Qualification:** A graduate in the respective field (i.e. B.E. / B. Tech in Civil Engineering)

**Experience:** Minimum 10 years of experience in relevant field.

**Desirable:** Preference should be given to the candidates having work experience in Universities / Higher Educational Institutes / Colleges & candidates from CPWD / PWD

**Age:** Not more than 50 years

- Responsibilities:**
- (a) Day to day Maintenance of Infrastructure
  - (b) Liaisoning with CPWD for all Works related issues (like planning AR & MO and Special & Major Repairs, Review of CPWD Preliminary Estimates, Supervision of ongoing works to ensure quality & timely completion, Maintaining expense accounts of CPWD Works etc.
  - (c) Minor repairs & maintenance work through own sources.
  - (d) Maintaining documentation, conduct of Works Meeting etc.
  - (e) Any other associated work assigned by Campus Director.

**2. ASSISTANT ENGINEER (ELECTRICAL)**

**Essential Qualification:** A graduate in the respective field (i.e. B.E. / B. Tech in Electrical Engineering)

**Experience:** Minimum 10 years of experience in relevant field.

**Desirable:** Preference should be given to the candidates having work experience in Universities / Higher Educational Institutes / Colleges & candidates from CPWD / PWD

**Age:** Not more than 50 years

- Responsibilities:**
- (a) Day to day Maintenance of Infrastructure
  - (b) Liaisoning with CPWD for all Works related issues (like planning AR & MO and Special & Major Repairs, Review of CPWD Preliminary Estimates, Supervision of ongoing works to ensure quality & timely completion, Maintaining expense accounts of CPWD Works etc.
  - (c) Minor repairs & maintenance work through own sources.
  - (d) Maintaining documentation, conduct of works meeting etc.
  - (e) Any other associated work assigned by Campus Director.

**Instructions:**

- (a) Interested candidates meeting eligibility criteria for the above mentioned contractual posts, may fill their details in **below appended Bio-data Format (Annexure – 1)** & send it to below mentioned email id along with scanned copies of all relevant certificates & documents.

**E-mail id :** [recruitment.mumbaiport@imu.ac.in](mailto:recruitment.mumbaiport@imu.ac.in)

- (b) Candidates should clearly mention the subject of the email as “Application for the post of .....”). **Duly filled-in & signed Bio-data Format as per Annexure – 1 must be sent through email.**
- (c) **Last Date:** The CVs are to be sent by 1500 hrs on **15.02.2022**.
- (d) **Mode of Selection:** Interview . **NO TA/DA** will be admissible for the interview.
- (e) **Date of Interview:** Shortlisted candidates will be intimated by e-mail.



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Application for the post of : \_\_\_\_\_

**PERSONAL DETAILS**

1. **NAME in Full:** \_\_\_\_\_  
(in Block letters)
2. **Date of Birth:** \_\_\_\_\_(dd/mm/yyyy) **Age:** \_\_\_\_\_ (as on 15.02.2022)
3. **Present Address:** \_\_\_\_\_  
\_\_\_\_\_
4. **E-mail Id:** \_\_\_\_\_
5. **Contact Nos:** \_\_\_\_\_
6. **Permanent Address:** \_\_\_\_\_  
\_\_\_\_\_
7. **ID details:**
  - (a) **Aadhar No:** \_\_\_\_\_
  - (b) **PAN Card No:** \_\_\_\_\_
8. (a) **Current Position/ Last Position held (as applicable):** \_\_\_\_\_  
 (b) **Position held since:** \_\_\_\_\_  
 (c) **Current Salary / Last Salary:** \_\_\_\_\_  
 (d) **Work Address:** \_\_\_\_\_  
 \_\_\_\_\_
9. **Notice Required to Join:**
10. **Furnish Details in below Check List:**

Ser.	Name of Qualification/Experience	YES/NO	Remarks, If any
1	Whether has all the Essential Qualification / Essential Requirements for the post being applied.		
2	Whether fulfilling criteria for Experience for the post being applied.		
3	Whether fulfilling criteria for Age for the post being applied.		

11. **Furnish details of Essential Qualification / Essential Requirements:**

Ser	Name of Essential Qualification / Requirement	Year of Completion	Remarks

**12. Furnish details of Experience:**

Ser	Name of Department/Organization / Company	Designation /Post	Grade Pay/ Pay Level /Consolidated Salary	From – To (Duration)	Nature of Duties

**13. Academic Qualifications:**

Qualification	Year	Board / University/ Institute	% Marks	Subjects / Branch
X				
XII				
Graduation / Degree				
Post Graduation (If any)				

**14. Any other information:**

**Declaration to be signed by the Candidate:**

I hereby declare that the entries in this form are correct and true to the best of my knowledge and belief. If at any time, I am found to have concealed/suppressed any material/information or given any false details, my candidature shall be liable to be summarily terminated without notice or compensation.

**Signature of the Candidate**

**Date:  
Place:**

**Name of the candidate**