

**ADDITIONAL INSTRUCTIONS TO CANDIDATES JOINING B.TECH (MARINE ENGINEERING) IN IMU, MUMBAI PORT CAMPUS (MERI-MUMBAI)**

**Candidates joining B.Tech (Marine Engineering) course – September, 2022 in IMU, Mumbai Port Campus (MERI, Mumbai) should bring the following while reporting to the campus.**

1. Following original certificates / documents : (As applicable)

i)	Printed copy of IMU's CET Rank Certificate
ii)	Printed copy of Provisional Allotment / Upgradation letter
iii)	Passport Size photos white background (02 Nos.)
iv)	Aadhaar Card
v)	Passport / Passport Application receipt.
vi)	Proof of Age (Birth Certificate / SSLC / equivalent mark sheet)
vii)	Secondary School or equivalent marksheet
viii)	Higher Secondary School or equivalent marksheet
ix)	Community Certificate as per IMU Format (SC / ST / OBC-NCL) ( <i>OBC-NCL Certificate should have been issued on or after 01-08-2021</i> )
x)	Economically Weaker Section Certificate (for General – EWS Candidates) ( <i>Certificate should have been issued on or after 01-08-2021</i> )
xi)	Transfer Certificate or Migration Certificate
xii)	Medical Fitness Certificate (DGS approved Doctor)
xiii)	One set of self attested copies of all documents

2. Personal belongings as per the “Annexure-I” attached herewith.
3. Duly filled in parent/guardian consent form in the prescribed format which is attached as “Annexure-II”.
4. Duly filled in “Indemnity Bond” in the prescribed format on **non-judicial stamp paper of ₹ 100/-**. Format of ‘Letter of Indemnity’ is attached as “Annexure-III”.
5. Duly filled in “Affidavit by the Student” in the prescribed format is attached as “Annexure-IV”.
6. Duly filled in “Affidavit by Parent / Guardian” in the prescribed format is attached as “Annexure-V”.

**LIST OF ITEMS TO BE BROUGHT BY CADETS WHILE JOINING TRAINING**

i)	White Half sleeve shirts	2 Nos.
ii)	Black Trousers	2 Nos.
iii)	Mattress cover (unbleached cotton)	2 Nos.
iv)	Plain Black socks	2 Pairs
v)	Bed sheet. Plain white – 225 cm. x 125 cm.	2 Nos.
vi)	Pillow cover, white cotton 70 cm. x 40 cm.	2 Nos.
vii)	Mosquito Net for single bed	1 No.
viii)	Towel white 66 cm. x 121 cm.	1 No.
ix)	Sleeping suits light blue colour	2 Nos.
x)	Handkerchief, white cotton 40 cm. x 40 cm.	6 Nos.
xi)	Locks Godrej Navtal – 6 levers with keys	2 Nos.
xii)	Coat Hangers – 30 cm./ with cross bar 9	6 Nos.
xiii)	Pugree white – cotton, for Sikh cadets only	1 No.
xiv)	Mini pugree – cotton, for Sikh cadets only	1 No.
xv)	Umbrella / Rain coat	1 No.
xvi)	Medicated soap/Antifungal powder (if the cadet is advised to use the same)	1 No.
xvii)	Scientific calculator (Non- programmable)	1 No.
xviii)	Compass Box	1 No.
xix)	Swimming trunk	1 No.
xx)	Hair Net (for girl cadets)	4 Nos.
xxi)	Set of Drawing Instruments & Drawing Board	1 Set.
xxii)	Boiler Suit (for cadets joining B.Tech (ME) Course)	2 Nos.
xxiii)	Plain short and Plain T-Shirt for PT and Sports.	1 Pair.
xxiv)	Sport shoes, Lather shoes (Black) and sandal	1 Pair each
xxv)	Saving kit	1 Set

*NOTE: In case, the candidate could not bring any item of the above list, he/she should have enough cash with him/her so as to purchase the same immediately after joining.*

**INDIAN MARITIME UNIVERSITY, MUMBAI PORT CAMPUS  
M.E.R.I., MUMBAI  
PARENT / GUARDIAN CONSENT FORM**

*(Filling of all fields is compulsory)*

Name of Cadet: ..... Roll No.....

Category : GEN/SC/ST/OBC : ..... Blood group .....

E-mail of Cadet : .....

Course ..... Year of Admission : ..... Batch No.....

Father's Name : ..... Father's E-mail .....Father's Mobile.....

Mother's Name : ..... Mother's E-mail ..... Mother's Mobile.....

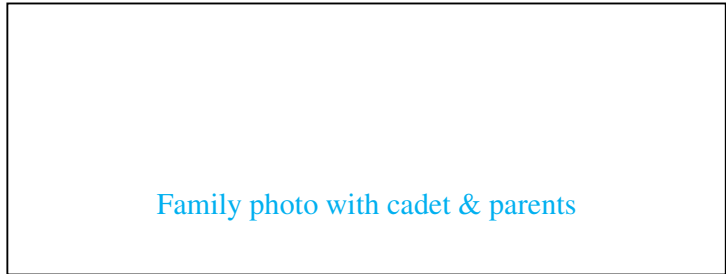
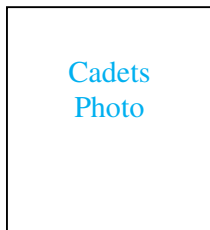
Permanent Correspondence Address : .....

.....

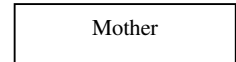
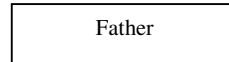
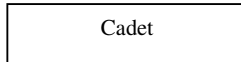
Contact No. Landline : ..... Nearest Railway station : .....

Police Station (Address) : .....

Photographs & specimen signature of parent's :



Signature :



In case parents are from out of station and want to appoint a local guardian :

I appoint the following, as local guardian of my ward Mr. / Ms. ....

Signature of Parent : .....

Guardian's name : .....

Correspondence Address : .....

.....

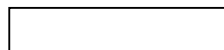
Contact No. Landline : ..... Contact No. Mobile : .....

Local Guardian's E-mail : .....

Photographs and Sample Signature of Local Guardian's :



Signature of Guardian:



I undertake to act as local guardian for Mr. / Ms. ....

*Note : No shore leave shall be given to out of station Cadet / without the undertaking of a local guardian.*

**UNDERTAKING & INDEMNITY BOND**

THE CAMPUS DIRECTOR,  
INDIAN MARITIME UNIVERSITY, MUMBAI PORT CAMPUS,  
(MARINE ENGINEERING & RESEARCH INSTITUTE),  
HAY BUNDER ROAD,  
MUMBAI - 400 033.

SIR,

I, SHRI / KUM. \_\_\_\_\_ ROLL NO. \_\_\_\_\_ SON / DAUGHTER OF SHRI  
\_\_\_\_\_ HEREBY AGREE TO GET ADMITTED FOR TRAINING IN THE INDIAN  
MARITIME UNIVERSITY, MUMBAI PORT CAMPUS, MARINE ENGINEERING & RESEARCH INSTITUTE (HEREINAFTER REFERRED TO AS  
"MERI") AND UNDERTAKE THAT :

1. I SHALL NOT MARRY DURING THE PERIOD OF TRAINING.
2. I SHALL FULLY ABIDE BY THE RULES AND REGULATIONS IN FORCE AND ANY ORDERS ISSUED BY THE "MERI" FROM TIME TO TIME.
3. I SHALL FULLY ABIDE BY THE DECISIONS OF THE "MERI"; WHICH WILL BE FINAL AND BINDING ON ME, IN THE EVENT OF ANY DISCIPLINARY ACTION AGAINST ME INCLUDING EXPULSION FROM THE TRAINING COURSE FOR ANY BREACH OF DISCIPLINE, CONDUCT/RULES AND REGULATIONS ETC.
4. I SHALL EXCLUSIVELY FOLLOW THE COURSE IN MARINE ENGINEERING TRAINING AND SHALL NOT AT ANY TIME PURSUE ANY OTHER COURSE/COURSES OF STUDIES DURING MY TRAINING PERIOD.
5. I, MY PARENTS / GUARDIANS AND MY SPONSORING COMPANY DO HEREBY INDEMNIFY AND AGREE TO KEEP "MERI" AND THE ORGANISATION TO WHICH THE WORKSHOP BELONGS WHERE I WILL UNDERGO MY PRACTICAL TRAINING DURING THE COURSE, (HEREIN AFTER REFERRED TO AS THE WORKSHOP) INDEMNIFIED AGAINST ALL LOSSES, DAMAGES AND INJURY SUSTAINED OR CAUSED TO "MERI" AND THE WORKSHOP DURING THE PERIOD OF TRAINING ON ACCOUNT OF ANY ACT OR OMISSION DONE OR COMMITTED BY ME IN THE COURSE OF MY TRAINING.
6. I, MY PARENTS / GUARDIANS AND MY SPONSORING COMPANY SHALL BE RESPONSIBLE FOR MY ANY ACT OF INDISCIPLINE / BREACH OF SECURITY DURING MY VISITS TO THE WORKSHOPS / DOCKYARD / SHIPS / UNITS DURING THE TRAINING PERIOD.
7. I, SHALL UNDERGO THE TRAINING AT MY OWN RISK AND RESPONSIBILITY AND THAT I OR MY EXECUTORS / ADMINISTRATORS OR MY LEGAL HEIRS OR MY PARENTS / GUARDIANS OR ANY OTHER LEGAL REPRESENTATIVE EITHER INDIVIDUALLY OR COLLECTIVELY OR MY SPONSORING COMPANY SHALL NOT BE ENTITLED TO CLAIM ANY COMPENSATION OR OTHER RELIEF FROM INDIAN MARITIME UNIVERSITY – MUMBAI PORT CAMPUS (HEREINAFTER CALLED THE "IMU") OR FROM ANY PERSON IN THE SERVICE OF THE "IMU" OR THE "MERI" OR OTHER WORKSHOP IN WHICH I WILL UNDERGO MY PRACTICAL TRAINING, IN RESPECT OF ANY LOSS OR PHYSICAL OR MENTAL INJURY TO THE PROPERTY OR PERSON INCLUDING INJURY RESULTING IN ILLNESS OR DISABILITY OR LOSS OF LIMB AND/OR LIFE WHICH I MAY SUFFER AT THE "MERI" OR IN OTHER ASSOCIATED ORGANISATIONS WHETHER IN MUMBAI OR ELSEWHERE WHILE UNDERGOING TRAINING UNDER INSTRUCTION OR OTHERWISE OR AS A CONSEQUENCE OF ACTIVITIES ANCILLARY THERETO, WHETHER DUE TO THE NEGLIGENCE OF ANY PERSON OR OTHERWISE.
8. MY PARENTS/ GUARDIAN AND I SHALL PAY AND DISCHARGE ALL DUES OF THE "MERI" AND STATEMENT OF ANY CLAIM AND/OR ACCOUNT MADE BY THE "MERI" SHALL BE FINAL AND BINDING UPON MY PARENTS/GUARDIAN AND ME.

YOURS FAITHFULLY,

SIGNATURE OF THE CANDIDATE.

WE AGREE TO THE ABOVE CONDITION

SIGNATURE OF THE PARENT / GUARDIAN

NAME :

RELATIONSHIP WITH CANDIDATE :

ADDRESS :

PLACE :

DATE :

**NOTE: THIS UNDERTAKING & INDEMNITY BOND IS REQUIRED TO BE PRODUCED ON A NON-JUDICIAL STAMP PAPER OF ₹ 100/- ONLY.**

**AFFIDAVIT BY THE STUDENT**

1) I, \_\_\_\_\_ (full name of student with admission / registration / enrolment number) s/o d/o Mr/Mrs/Ms \_\_\_\_\_, having been admitted to \_\_\_\_\_ (name of the institution). have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3) I have also, In particular, perused clause 7 and clause 9.1 of the Regulations and I am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that

a. I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.

b. I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, Without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging, and further affirm that, In case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year

\_\_\_\_\_  
Signature of deponent  
Name:

**AFFIDAVIT BY PARENT / GUARDIAN**

1) I, Mr /Mrs /Ms \_\_\_\_\_

(Full name of parent/ guardian) father/ mother / guardian of (full name of student with admission/registration/enrolment number), \_\_\_\_\_  
having been admitted to \_\_\_\_\_

\_\_\_\_\_ (name of the institution). have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3) I have also, In particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that

- a. My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
- b. My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, Without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging, and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year

\_\_\_\_\_  
Signature of deponent

Name:

Address:

Telephone / Mobile No.: